

DEPARTMENT: ALL APPLICABLE
CLASSIFICATION: COMPETITIVE FULL-TIME
NON COMPETITIVE PART-TIME FOR TOWNS
APPROVED: MAY 29, 2020

PLUMBING INSPECTOR

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the inspection of plumbing installations, alterations, and repairs and for the enforcement of state and municipal sanitary and building codes and ordinances. Errors in inspection may endanger the health of the community. The work is carried out in accordance with established policies and recognized procedures under the general direction of the Plumbing Board and the Code Enforcement Officer, Building Inspector, or other assigned supervisor. The details of the work are independently planned and completed in accordance with state and local laws, codes, and ordinances. The work is checked by reviewing reports of inspection. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Explains requirements of state and municipal plumbing codes to plumbers, contractors, architects, and to the general public regarding plumbing and drainage provisions of the sanitary and building code;
2. Reviews plans for plumbing installations, alterations, and additions to ascertain compliance with regulations prior to issuance of permits;
3. Issues permits for new work and alterations;
4. Inspects plumbing work for adherence to codes;
5. Inspects pipes, fittings and other materials to ascertain quality of materials used;
6. Condemns jobs not in accordance with laws and regulations;
7. Orders corrections or improvements;
8. Maintains records of plumbing permits used;
9. Investigates complaints and assists in prosecution of violators;
10. Maintains records of inspections made;
11. Meets with Plumbing Board to discuss and recommend improved policies;
12. Cooperates and coordinates work with various city and county departments and officials in relation to activities;
13. Completes and maintains inspection reports.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of modern practices, tools, terminology and materials used in plumbing installation and repair; thorough knowledge of state and municipal sanitary and building laws, regulations, and codes; ability to read and interpret blueprints, plans and specifications; ability to establish and maintain cooperative relationships with other public officials, building contractors, and the general public; ability to be firm but courteous; tact; initiative; sound professional judgment; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma **and** three (3) years of experience as a journeyman plumber.

NOTE: Advanced training or education in this field can be equated to the required experience as one (1) year of training or education = one (1) year of experience.

SPECIAL REQUIREMENTS: It is required by Executive Law, Section 159-d that "Code Enforcement Personnel" charged with enforcement of building or fire codes must satisfactorily complete a certified code enforcement training course or equivalent course as accepted by the State Fire administrator. Time required to satisfy training requirements:

36 months: Employee working less than 10 hours per week

24 months: Employee working 10-20 hours per week

18 months: Employee working over 20 hours per week